

TAE50111 Diploma of Vocational Education and Training

Assessment task

Language, literacy and numeracy

This assessment task is related to the cluster Leadership and is used to reflect upon the unit:

- TAE LLN401A - Address adult language, literacy and numeracy skills.

There are **two (2)** parts to this assessment task, which must be completed.

Part 1- LLN Knowledge Questions

Answer the following questions:

1. Define the core LLN skills.
2. Describe the national policy on the integration of LLN into training package competencies. What is your interpretation of this policy and how does it affect the VET sector?
3. What responsibilities do you and your RTO have regarding LLN in relation to the following:
 - equal opportunity legislation
 - privacy legislation
 - organisational requirements
4. How do you (or your RTO) determine the LLN skills levels of your learners?
5. In your current practice, how do you apply learning support strategies to assist learners to develop the required core LLN skills?

Part 2- Evidence portfolio:

Show how you have addressed core LLN issues in training and assessment on at least **two (2) different occasions**.

1. Workshop Activities 1, 2 and 3
2. Provide evidence that includes:
 - Documentation that sets out the activities, resources and learning plans for a particular learner
 - Third party observations of your work with a range of learners.

The assessment task is to be submitted electronically with an assessment cover sheet to your mentor on or before Workshop 10.

Your mentor/facilitator will provide feedback within 15 working days from submission of your assessment.